**Cluster 15**

Dear College Leaders / Coordinators,

Mission 2.5 + (NAAC) herewith disseminate specific task of each Metric of Cluster of Metric 15.

Before proceeding with the Metrics of each Cluster please take note of the following: -

1. Specific File Descriptions, Data Validation and Verification (DVV) & Standard Operating Procedures (SOP) of each Metric

2. Data Templates of specific Metric

3. Formula of specific Metric

4. The expected date of submission of each Metric

**FOR CLUSTER 15, PLEASE NOTE EMAIL & WHATSAPP OF LIAISON MENTOR**:

For Cluster 15 please submit **your response only to the email of concerned Liaison Mentor**, W. JYOTIRMOY SINGH, [wjyotirmoy@gmail.com](mailto:wjyotirmoy@gmail.com) before the deadline of each specific Metric.

If any college wishes to **take help from Mission 2.5 + (NAAC)** in regards to **Cluster 15**, please **enquire** to the above-mentioned **email** of the **concerned Liaison Mentor** or his **WhatsApp** number 7005526909 latest by 30th of December 2020.

Mission 2.5 + (NAAC) seek your timely submission of each metric.

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| **Cluster/s** | **15** |  |  |
| Data Template | 4.1.4,  4.2.3,  4.4.1,  5.1.2,  6.4.2, |  |  |
| **DVV** | 5.1.2,  6.3.2, |  |  |
| Geo tagged |  |  |  |
| Chartered Accountant / | 4.1.4,  4.2.3,  4.4.1,  5.1.2,  7.1.6, |  |  |
| Audited Statement | 4.4.1,  5.1.2,  6.3.2,  6.4.2, |  |  |
| Stock Registers | 4.3.1 |  |  |